

Updated 01-18-2019

NRES 494: Conservation Law Enforcement Investigations (spring 2019)

Lecture: Monday, Tuesday, & Thursday; 2:00-2:50pm; Room: TNR 120

Instructor: Dr. Michael Rader

Contact Information: TNR 378, mrader@uwsp.edu, 715-346-2876

Office Hours: Tuesday & Thursday 10:00-11:00am

Course Description: Overview of the law enforcement investigatory process with particular application to conservation law enforcement. Discussion of representative conservation law enforcement violations and case handling from preliminary investigation to prosecution. The course will emphasize student competence in statutory knowledge, elements of violations, legal requirements, obtaining and handling evidence, report writing, search warrants, interviews, and oral communication skills. Report writing is a strong emphasis in this class.

Course Outcomes: By the end of the course, students should be able to:

1. Locate statutes/administrative code for natural resource violations and determine the elements of the violation.
2. Determine types of evidence required to prosecute violations and determine the best methods to legally obtain and handle such evidence.
3. Write effective law enforcement reports that describe complaints, investigations, interviews, and search warrants.
4. Communicate orally in an effective and professional manner in simulated law enforcement situations such as investigative briefings, interviews, and courtroom testimony.

Required Readings: There is one required textbook for the course. Students will be responsible for readings assigned in class, through D2L, etc. These are testable material. Required & recommended texts. and background material include:

1. **Biggs, Michael. 2015. Just the facts: investigative report writing. 5th edition. Pearson, Upper Saddle River, NJ. (Required)**
2. Wisconsin Department of Justice. 2009. Wisconsin law enforcement officers criminal law handbook. Wisconsin Department of Justice, Madison, WI.
<https://cdm16119.contentdm.oclc.org/digital/collection/p267601coll4/id/6629>
3. Wisconsin Department of Justice. 2017. Physical evidence handbook. Wisconsin Department of Justice, Crime Laboratory Bureau, Madison, WI.
<https://wilenet.org/html/crime-lab/physevbook/index.html>

Grading Scheme:

Grade	%
A+	97-100
A	93-96
A-	90-92
B+	87-89
B	83-86
B-	80-82
C+	77-79
C	73-76
C-	70-72
D+	67-69
D	65-66
F	Below 65

Exams (3):	30%
Final exam:	20%
Reports (2):	20%
Instructor assignments:	30%

Exams: There will be three midterm exams and a final comprehensive exam. The final is cumulative. There will be no make-up exams. If you miss an exam you will receive a zero unless I excuse it. See “Due Dates/Late Policy” for absence policy. If you have a valid excuse for missing an exam, I will average your other two exam scores to provide your third exam score.

Reports: Students will write two investigative reports, due weeks 9 & 15. Additional instructions will be provided.

Instructor assignments (IA): Assignments will be given out throughout the semester. Students are expected to complete each assignment and submit them on the due date.

Attendance: Attendance is mandatory and necessary to be successful in the course. I will not take attendance for every class, but it to receive credit for class participation and in-class assignments you must be present in class. Additionally, I cover material in class pertinent to exams and class assignments that I do not explicitly write in any provided slides, class outlines, class notes, etc. I have noticed in previous classes that success is consistent with regular attendance.

Communication: I expect students to check their UWSP email and the D2L course site routinely for updates and materials. I will periodically add readings to the syllabus during the semester.

Due Dates/Late Policy: All assignments are due on the specified due date. Late assignments will incur a **5% penalty per day they are late. *You are responsible for your own time management and keeping up with due dates.*** Illness, family emergency, etc., may be cause for extending a due date if I am notified **prior** to the due date (email and voicemail have date and time stamps) and you can **document** (e.g., Dr.'s note) your absence.

Course Effort/Study: I believe being a full-time University student is akin to having a full-time job. A full-time job generally equates to at least 40 hours of work per week. You will only spend approximately a third of this time in class. You must spend the additional time on ***your own*** studying, reading, completing assignments, etc. To get the most out of this course and your University experience (i.e., grades, knowledge, skills, etc.), ***you*** must put in the time outside of class. A good rule of thumb is to plan on spending two hours of outside preparation for every hour you spend in class. Budget this time into your weekly/monthly planner.

Academic Integrity: Academic integrity is central to the mission of higher education in general and UWSP in particular. Academic dishonesty (cheating, plagiarism, etc.) is taken very seriously. Don't do it! The minimum penalty for a violation of academic integrity is a failure (zero) for the assignment. For more information, see the "Student Academic Standards and Disciplinary Procedures" section of the Community Rights and Responsibilities document, UWSP Chapter 14. This can be accessed by viewing page 11 of the document at:

<http://www.uwsp.edu/dos/Documents/CommunityRights.pdf>

Professionalism: A professional is competent, reliable, respectful, and has integrity. It is a necessary attribute for most careers, particularly law enforcement. It is never too early to begin developing a professional mindset, e.g., being on time with the appropriate gear, being competent and knowledgeable of your field, completing assignments correctly and on time, being respectful to others, etc. I may deduct up to 5% of your final course grade for lack of professionalism, e.g., absences, profanity, disrespect, sleeping, disrupting class with unsolicited texting and talking, etc.

Disability Policy: Pleased discuss with me as soon as possible any concerns you may have regarding a disability so we can accommodate you as per UWSP policy.

Tentative Schedule:

		Topic	Reading	Assignments
Week 1 1/21-1/25	<i>Mon</i>			
	<i>Tue</i>	Syllabus/Introductions		
	<i>Thu</i>	IA#: 1 & Discussion	Biggs, Ch. 1	IA #1
Week 2 1/28-2/1	<i>Mon</i>	NO CLASS		
	<i>Tue</i>	NO CLASS		
	<i>Thu</i>	Investigation Basics	Biggs, Ch. 2	

Week 3 2/4-2/8	<i>Mon</i>	The Rules of Narrative Writing	Biggs, Ch. 3	
	<i>Tue</i>	Solid Waste Violations		
	<i>Thu</i>	Discussion/IA #2		IA #2
Week 4 2/11-2/15	<i>Mon</i>	Note Taking	Biggs, Ch. 4	
	<i>Tue</i>	NO CLASS		
	<i>Thu</i>	Discussion/IA #3		IA #3
Week 5 2/18-2/22	<i>Mon</i>	Describing Persons & Property	Biggs, Ch. 5	
	<i>Tue</i>	Fishing Violations		
	<i>Thu</i>	EXAM 1		EXAM 1
Week 6 2/25-3/1	<i>Mon</i>	Crime Reports	Biggs, Ch. 6	
	<i>Tue</i>	Hunting Violations		
	<i>Thu</i>	Discussion/IA #4		IA #4
Week 7 3/4-3/8	<i>Mon</i>	NO CLASS		Report prep
	<i>Tue</i>	NO CLASS		Report prep
	<i>Thu</i>	NO CLASS		Report prep
Week 8 3/11-3/15	<i>Mon</i>	Arrest Reports	Biggs, Ch. 7	
	<i>Tue</i>	Hunting Accidents		
	<i>Thu</i>	Discussion/IA #5		IA #5
3/16-3/24		SPRING BREAK		
Week 9 3/25-3/29	<i>Mon</i>	Report presentations		Report #1
	<i>Tue</i>	Report presentations		
	<i>Thu</i>	EXAM 2		EXAM 2
Week 10 4/1-4/5	<i>Mon</i>	Writing the Interview	Biggs, Ch. 8	
	<i>Tue</i>	Trapping Violations		
	<i>Thu</i>	Discussion/IA #6		IA #6
Week 11 4/8-4/12	<i>Mon</i>	Writing Search Warrants	Biggs, Ch. 9	
	<i>Tue</i>	Water Violations		
	<i>Thu</i>	Discussion/IA #7		IA #7
Week 12 4/15-4/19	<i>Mon</i>	Issues in Writing 1	Biggs, Ch. 9	
	<i>Tue</i>	Boat Accidents		
	<i>Thu</i>	Discussion/IA #8		IA #8
Week 13 4/22-4/26	<i>Mon</i>	Issues in Writing 2		

	<i>Tue</i>	Snowmobile/ATV Accidents		
	<i>Thu</i>	Discussion/IA #9		IA #9
Week 14 4/29-5/3	<i>Mon</i>	Report prep		
	<i>Tue</i>	Report prep		
	<i>Thu</i>	Exam 3		EXAM 3
Week 15 5/6-5/10	<i>Mon</i>	Report presentations		Report #2
	<i>Tue</i>	Report presentations		
	<i>Thu</i>	Wrap up/review		
Week 16 5/13-5/17	<i>Tue</i>	FINAL EXAM 5/14, Tues.; 12:30-2:30 PM		FINAL EXAM

Emergency Procedures: If you see or hear something, say something.

In the event of a medical emergency call 9-1-1 or use Red Emergency Phone. Offer assistance if trained and willing to do so. Guide emergency responders to victim.

In the event of a tornado warning, proceed to the lowest level interior room without window exposure. See www.uwsp.edu/rmgt/Pages/em/procedures/other/floor-plans.aspx for floor plans showing severe weather shelters on campus. Avoid wide-span structures (gyms, pools or large classrooms).

In the event of a fire alarm, evacuate the building in a calm manner. Meet at location 200 yards from building. Notify instructor or emergency command personnel of any missing individuals.

Active Shooter/Code React – Run/Escape, Hide, Fight. If trapped hide, lock doors, turn off lights, spread out and remain quiet. Call 9-1-1 when it is safe to do so. Follow instructions of emergency responders.

See UW-Stevens Point Emergency Procedures at www.uwsp.edu/rmgt/Pages/em/procedures for details on all emergency response at UW-Stevens Point.

(Source: UWSP Risk Management Dept.)